



Apparel Export Promotion Council

Apparel House, Institutional Area, Sector – 44, Gurgaon 122003 www.aepcindia.com

Advertisement for the post of Deputy Secretary General

The Apparel Export Promotion Council (AEPC) has an opening for the post of Deputy Secretary General at its head office in Gurgaon, Haryana. AEPC, sponsored by the Ministry of Textiles, Government of India was incorporated in 1978. AEPC is the largest Export Promotion Council with offices across the country and is the nodal agency to promote exports of readymade garments from India.

AEPC offers technical assistance and market information to its members and seeks to expand existing markets as well as explore emerging markets for the Indian apparel Industry. Apparel sector is one of the largest contributors to Indian Exports.

Job Profile

The incumbent will look after the work relating to the export promotion department and the day-to-day administrative work. He/she will be primarily engaged in export promotion of the apparel industry, organization and administration of International & domestic fairs, arranging delegates meet in various potential countries, coordinating with Indian embassies/High commissions of countries of delegates' visits/hosts of the EP events, liaisoning with various ministries including Ministry of Commerce, Minister of Textiles, Ministry of Finance and other related ministries.

The incumbent will report to the Secretary General of the Council and will assist him in identifying and analysing issues and preparing strategy and action plan besides providing recommendations on various government policies/schemes relating to the apparel sector. He/she should also be engaged in compiling and disseminating data related to exports to various markets and various state and central government run schemes for the textile and apparel industry.

Qualification & Experience

The incumbent should preferably be an MBA or a Post Graduate in Economics from a premier institute. Should have a minimum 10 years of similar work experience in handling international and domestic events. Knowledge of the textiles and apparels industry would be preferred. Should have good knowledge of foreign trade issues including foreign trade policy, customs rules and procedures, WTO, bilateral and multilateral trade agreements, emerging ESG Framework and regulations and trade data analysis.

The said position be based at Head office, Gurgaon (Haryana)

Candidate's Age Limit 50 years or less.

Remuneration: Salary and other perks commensurate with the experience and qualification

How to apply

Interested candidates may send their application along with updated resume with passport size photograph within 15 days from the release of this advertisement to,

The Chairman, Apparel Export Promotion Council, Apparel House, Institutional Area, Sector – 44, Gurugram 122003(Haryana), E-mail : chairman@aepcindia.com