



E-NIQ FOR SECURITY SERVICES FOR  
AT "APPAREL HOUSE"  
SECTOR-44, INSTITUTIONAL AREA,  
GURGAON-122003

Date Of Advertising of E-NIQ for financial bid	08.06.2026
Last Date of receipt of Financial Bid	15.06.2026
Date of opening of financial bid	16.06.2026

Apparel Export Promotion Council

**(Sponsored by Ministry of Textiles, Govt. of India)**  
"APPAREL HOUSE"

SECTOR-44, INSTITUTIONAL  
AREA, GURGAON-122003,  
HARYANA Phone: +91-0124-  
2708000-03

Website: [www.aepcindia.com](http://www.aepcindia.com)

**Apparel Export Promotion Council**

(Sponsored by Ministry of Textiles, Govt. of India)

Apparel House, Sector-44, Institutional Area, Gurgaon-122003, (Haryana)

Ref. No. AEPC/HO/AHM/2026/157

Dated the 8<sup>th</sup> June, 2026**NOTICE INVITING e-QUOTATION**

**Name of Work: Engagement of Security Services for providing round the clock security services for Apparel House, Sector 44, Institutional Area, Gurgaon (Haryana)**

**Apparel Export Promotion Council (AEPC)** invites Financial Quotes from qualified bidders in connection with the e-NIQ dated 06.05.2026. **More than one Quotation from the same owners/company will be summarily rejected.**

2. The firms may also be download the Quotation document from the AEPC website [www.aepcindia.com](http://www.aepcindia.com).
3. The firms are requested in their own interest to inspect the site of work before quoting their rates.
4. The Quotation (Financial bid (Annexure-B) complete in all respect should be sent online at [tender@aepcindia.com](mailto:tender@aepcindia.com) on or before **15<sup>th</sup> June, 2026**. The document can also be downloaded from Council's website [www.aepcindia.com](http://www.aepcindia.com). The subject shall be **"e-NIQ for Annual rate contract for Security services of AEPC"**. Any bids received to any other email id or otherwise are likely to be rejected.
5. The bids of the bids received will be opened in this office in the presence of the senior officers of the Council.

Location of work: Apparel Export Promotion Council, Apparel House, Sector-44, Institutional Area, Gurgaon-122003, Haryana

Period of Contract: **Two years**. Initially for One year and shall be extended for a further period of one year subject to the condition the services were found satisfactory and on mutual agreement.

Final decision: The A.E.P.C. has the right to accept any bid in whole or part or reject it entirely without assigning any reason thereof. In case of any disputes whatsoever, the Secretary General AEPC shall be the arbitrator and his decision shall be final and binding. **The lowest bidder will be considered for award of contract though not binding. The agency with unsatisfactory record during previous contracts shall not be considered for award of contract in any case.**

**This bid document shall be read in conjunction with the e-NIQ dated 06.05.2026- E-NIQ FOR SECURITY SERVICES FOR AT "APPAREL HOUSE" SECTOR-44, INSTITUTIONAL AREA, GURGAON-122003**

**BID SUBMISSION:**

Duly completed bid documents/quote should be submitted to [tender@aepcindia.com](mailto:tender@aepcindia.com) on or before 15.06.2026.

**(Manoj Kumar)**

Joint Director (AHM)

Apparel Export Promotion Council

Apparel House, Sector 44, Gurgaon-122003

Haryana

Annexure-A

**Apparel Export Promotion Council**  
**AEPC/HO/AHM/2024/157**  
**Tentative requirement of Security Personnel**

Designation	Age (Max.)	Educational Qualification	Health status	Height (ft.)	Required
Assistant Security Officer	50 years	JCO/Subedar/Warrant officer or equivalent or civilian with 10 years experience in a reputed organization. <b>Should have adequate knowledge of reading and writing English and Hindi.</b>	Sound health with good personality	5 ft- 6" and above	01
Head Guard	45 years	Naik subedar or equivalent or civilian with 10 years experience in a reputed organisation. Should have adequate knowledge of reading and writing English and Hindi.	Sound health with good personality	5 ft- 6" and above	03
Fireman	40 years	12 <sup>th</sup> pass trained and Diploma / Certificate holder from government institute with 3 years experience in a reputed organization. Should have adequate knowledge of reading and writing English and Hindi.	Sound health with good personality	5 ft- 6" and above	02
Security Guards/Lady guard	35 years (civilian) 40 (ex army)	Ex-army or 12 <sup>th</sup> pass civilian trained with 3 years' experience in a reputed organisation. Should have adequate knowledge of reading and writing English and Hindi.	Sound health with good personality	5 ft- 6" and above	<b>16</b>
				Total	<b>22</b>

**Annexure-B****Apparel Export Promotion Council**

AEPC/HO/AHM/Security/2026/157

COMMERCIAL/FINANCIAL BID (To be submitted by qualifying bidders by 15.06.2026)

Particulars of Wages	Rate (%)	Security Guard	Head Guard	Fireman	A.S.O.
a) Minimum wages (8 hrs-26 days)					
b) Other allowances					
<b>i) Sub Total</b>					
c) Provident Fund (8 hrs.-26 days)					
d) E. S. I. (8 hrs-26 days)					
e) Bonus					
f) Leave					
g) Lab. Wel. Fund (8 hrs.-26 days)					
h) Misc. wage code compliance					
<b>ii) Sub Total</b>					
i) Weekly off & N/Holidays					
j) Uniform and Maintenance					
<b>iii) Sub Total</b>					
k) Margin /Management fees					
<b>Grand Total (Rs.)</b>					
<b>Strength</b>	<b>22</b>	<b>16</b>	<b>03</b>	<b>02</b>	<b>01</b>

Grand Total excluding tax per month (Rs.) (in figures) \_\_\_\_\_

Grand total excluding tax per month (Rs.) (in words) \_\_\_\_\_

Signature of Bidder \_\_\_\_\_  
 Name, Design. & address \_\_\_\_\_  
 Email \_\_\_\_\_  
 Tel/Mob Number \_\_\_\_\_

**Note:**

1. AEPC will pay to the successful agency in accordance to Statutory Provisions which includes Basic wage, ESI, EPF, Bonus, Gratuity, Insurance, etc. as applicable to Minimum wages in conformity with the latest minimum wages notified by Haryana Govt.
2. The agency should quote the Agency's Management Charges in lump sum (also give %) payable on monthly billing amount for providing security services.
3. **The lowest bidder will be considered for award of contract though not binding. The agency with unsatisfactory Record during previous contracts shall not be considered in any case.**
4. The rate of the Govt. payable at Haryana will be applicable as per the prevailing provision of Minimum Wages Act, 1948 by the Labour Commissioner, Haryana Govt. and payable to all deputed staff as and when revised by Haryana government.
5. All applicable wages and compliance pertaining to the wage code 2019 as amended, shall be deemed to be included in the above rates. The successful agency shall submit timely compliance report to the Council.